

CDOL Tip of the Week. July 19, 2013, Name Editing in CDOL

In May a Tip of the Week was sent out regarding the editing of names in the then upcoming release of a new version of CDOL. Since that time, the release came out, and there are a few updates to the information that was on that previous Tip.

Originally it was believed that only ecclesiastical leaders' names would be available for editing, and everything else would come from CMIS, and that to change names would require individuals to work through their home units to have their names updated through membership channels. When the release came out, it turned out that for the most part, all names, not just those belonging to ecclesiastical leaders, are still editable.

However, the primary change from what was in CDOL before the new release is that:

- Editing the name in one place now affects that individual's name anywhere else it appears in CDOL.

That is very important to understand. For that reason, any CDOL users who have rights to edit names should please be diligent in checking any other current or historical positions the individual has or had before changing the name. If the person was in a leadership position that would use a formal version of the name, such as mission president, stake president, area seventy, bishop, etc., the name should not be changed.

Most users who have edit rights can click on the "Other Assignments" tab when editing an individual and see the other current and historical assignments listed. If the user is uncertain or for some reason can't see other positions in which the individual served, please do not change the name, but send an email to oiservices@ldschurch.org or call 2-6243 (801-240-6243) to check.

Because most changes to CDOL are now immediately published and are no longer verified before the data is made public, following this process will prevent changes that should not be made.