MEETINGHOUSE TECHNOLOGY

August 2011

Introduction

Welcome to another edition of our monthly *Meeting-house Technology Newsletter!* Remember that the most current information can always be found on our "Meetinghouse Technology Wiki" (<u>mhtech.lds.org</u>).



Featured Topic Managing meetinghouse computers

Maintaining the stake's computer systems can be one of the most

time consuming responsibilities of stake technology specialists. This responsibility includes maintaining not only the clerk computers throughout the stake but also all of the computers in any family history centers within the stake boundaries. It is sometimes difficult to find the information needed to support the various problems that could arise with all of these systems. To complicate matters, computers in a family history center may be governed by different policies than clerk computers.

The list below outlines few of the main responsibilities of stake technology specialists and provides some links to helpful websites with additional details.

1. Ensure that all computers remain free from viruses and other security issues.

The Church has chosen Sophos as the standard anti-virus software that should be installed on all Church-owned computers. The LANDesk client application should also be installed to keep the computer updated with the latest software patches and security updates. By properly installing and configuring these two

(Continued on page 2)

Tips and Tricks LDSTech Service Days

At the most recent LDS Tech conference, participants requested more interaction between technology volunteers and full-time project teams. In response to this request, the LDSTech Service Days program has been created to enable technology volunteers to spend a day with the full-time project team that they are assisting. On the first Friday of each month, the project team will be available to work with the volunteers across the globe that are assisting with their project.

For more information including announcements, project information, and the links to the live stream and past events, please see the <u>LDSTech</u><u>Service Days web page</u>.

Meetinghouse Internet Quiz

In 2011, meetinghouse Internet technology and policies have changed in several ways. Test your knowledge of these changes by answering the following six questions. Check your answers below.

- 1. What buildings should have Internet connections installed in them?
 - a. Stake centers only
 - All stake centers and meetinghouses (unless costs are prohibitive)
 - c. New buildings only
- 2. Who is responsible for paying the monthly meetinghouse Internet fees?
 - a. Local membersb. The stake or district
 - c. The local Church facility management group
- 3. Who is responsible for managing Internet use in local meetinghouses?
 - a. The stake or district
 - b. The local facilities management group
 - c. Church headquarters or area offices

(Continued on page 2)

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THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS

MEETINGHOUSE TECHNOLOGY Newsletter

(Continued from page 1)

applications on all computers, stake technology specialists will prevent serious problems and save time and effort. See the "<u>Software</u>" wiki page for more information.

- Replace damaged equipment. If a damaged computer is still under warranty, the stake technology specialist should make arrangements directly with the manufacturer to replace it. If the computer is no longer under warranty, the stake technology specialist should work with the facilities management group to replace it. See the "Hardware" wiki page for more information.
- 3. Scrub hard drives before retiring old computers. Since Church-owned computers contain confidential data, it is critical to completely erase the hard drives with a drive scrubbing utility before retiring the computer. See the "Hardware" wiki page for more information.

For more information about managing computers, see the latest policy documents for <u>clerk computers</u> and <u>family history center computers</u>. For more details regarding the stake technology specialist's responsibilities, see the "<u>Stake technology specialist</u>" wiki page.

(Continued from page 1)

- Where should the meetinghouse firewall be located in the building?
 a. Anywhere
 - a. Anywhere
 - b. In the family history center
 - c. In a secure location with limited traffic
- 5. When can wireless Internet access be allowed in a meetinghouse?
 - a. Never
 - b. Only when wired access won't work
 - c. Anytime, with the approval of the stake president
- 6. How can you find the most complete information on meetinghouse Internet technology and policies?
 - a. Search for it in Google
 - b. Go to mhtech.lds.org
 - c. Talk with your local Internet service provider

Internet wiki)

wireless functionality) 6. b. Go to mhtech.lds.org (the Meetinghouse

have access to it) 5. c. Anytime, with approval of the stake president (the new Cisco 881W firewall comes with built-in

4. c. In a secure location with limited traffic (only those responsible for managing the firewall should

- a. The stake or district
- (monthly ISP charges are handled like other utility

(implementation schedule will vary by area) 2. c. The local Church facility management group

Answers 1. b. All stake centers and meetinghouses



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Account. For instructions on how to do this, see "Meetinghouse technology e-mail list" page on the "Meetinghouse Technology Wiki" (mhtech.lds.org).

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THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS Page 2